

****Offers must be submitted on company letterhead****
****Please cut and paste the text of this document on to your organization's letterhead****

Firm and Binding Offer

To: **Gotham Artists**, 550 3rd Avenue, New York, NY 10016 (FAX # 646-365-8890)

Today's Date: _____

Attention: _____ (Agent name)

On behalf of _____ (organization), I, _____ (your name) am authorized to present a firm and binding offer for _____ (artist name) to perform in the event described below.

Performance date: _____ **Time:** _____

Venue: _____

Honorarium \$ _____ plus:

Sound & Lights Yes ___ No___
Accommodations Yes ___ No___
Flights Yes ___ No___
Ground Transportation Yes ___ No___

of Rooms: _____
of Flights: _____

Signature

Organization: _____

Phone: (_____) - ____-_____

Fax: (_____) - ____-_____

Title: _____

Emergency/Cell: (_____) - ____-_____

Date: _____

Email: _____

Company Website: _____

(Please proceed to page 2 for additional required information)

Gotham Artists
550 3rd Avenue, 2nd Floor
New York, NY 10016
646-873-6601
FAX – 646-365-8890
info@gotham-artists.com

ADDITIONAL INFORMATION REQUIRED

Admission:

Show Length: _____ Type of Event: _____

Show Time: _____ Doors Open: _____ Sound Check: _____ Load-In: _____

Merchandising Deal: _____ Ages: _____

Presenting Radio Station: _____ On Sale Date: _____

Estimated # of attendees: _____

Will tickets be sold: Yes ___ No ___ (if applicable, ticket cost: \$ _____ Capacity: _____)

Are you planning on videotaping this event? _____ (yes or no)

If yes, please explain how you may intend to use it?

Hotel accommodations: _____

Closest major airport to event: _____ Distance to event: _____

Description of Organization:

Description of Event:

Proposed on-site timeline:

Previous Artists at prior year's event (s): _____

Additional Details:

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